Lucas Walton

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Personal statement

A conscientious, organised and efficient individual, with a keen customer service and delivery outlook whose thorough and precise approach to tasks and projects has yielded excellent results. Recent achievements include completing Silver and Bronze Duke of Edinburgh and also graduating from the NCS (National Citizenship Service) scheme in 2017.

Key Skills

* Proficiency in all areas of Microsoft Office, including Access, Excel, Word and PowerPoint
* Excellent Customer Service skills
* Good Team Player
* Conscientious and efficient, delivery focussed, approach
* Good communication skills

Employment History

Customer Services Volunteer, Chinnor & Princes Risborough Railway

(April 2015 – Present)

Achievements and responsibilities:

* Cash Sales Accounting
* Sales
* Customer queries
* General duties, e.g. tidying train
* Catering duties such as serving drink and food at special event nights

Education

The Henley College

(September 2017 – present)

Level 3 Extended Diploma**:**

* Creative Media Production – Year 1 Merit

****Lord Williams’s School, Thame****

(September 2012 – June 2017)

7 GCSEs, grade A-C, including Maths and English

Additional Qualifications

* Radio Operators Course (Blue & Bronze)
* First Aid Course
* Cyber Awareness Course

Hobbies & Interests

I am involved in a local heritage railway (C&PRR), where I volunteer as a Steward and Customer Services Advisor. I have been involved with this society for over three years and very much enjoy being part of the team. I also attend the local Air Training Cadets where I have achieved the rank of Corporal. This entails leading cadets in weekly activities such as drills and project work. As a representative of the Thame ATC I have volunteered to help at a variety of public events including the 2017 Royal Air Tattoo (RIAT), British Legion events and the Thame Music Festival. I enjoy flying and have completed 6 months of glider training days with the upward bound trust and have had the opportunity with ATC to fly powered aircraft, such as the Grob Tutor.

References

Mr Les Mott

Marketing and PR Liaison
Volunteer - Chinnor Railway
Mob 07979 055366

Mr James Digwall

8 Oakley Lane

Chinnor